

Proposed updated Steering Group objectives and draft agreement between Wessex Voices and Healthwatch

Updated Steering Group objectives (based on the original ones)

1. Support the collaboration (known as Wessex Voices) between NHS England (Wessex), Clinical Networks and other partners as agreed, and Healthwatch based in Dorset, Hampshire, Isle of Wight, Portsmouth and Southampton, to ensure high quality PPI in commissioning
2. Informal consultancy, advice and guidance for PPI initiatives
3. Support sustained and consistent use of the '[Choosing and Buy Services Together Framework](#)' and other WV PPI tools for good practice
4. Provide oversight and guidance on the development of PPI in commissioning plans and strategies
5. Be accountable for the delivery of the WV action plan to enable the development of best practice in PPI in Wessex
6. Provide access to knowledge, skills, networks and development opportunities in support of PPI in commissioning via the local Healthwatch network
7. Receive regular reports against the workplan including finance updates
8. Receive regular reports from NHS England (Wessex) about how they are embedding PPI in their commissioning
9. Recommend remedial action where necessary

Role of Healthwatch in Wessex Voices (updated from original ones)

- To raise awareness of WV with stakeholders and partners
- To attend and contribute to Wessex Voices (WV) bimonthly meetings
- To develop the WV workplan and evaluation process
- To review PPI initiatives delivered through WV and feed learning gathered through WV into their own local HW work
- To support the development and recruitment of volunteers interested in being actively involved in the commissioning of services
- To provide commentary and support to NHS E (Wessex) in their planning, preparation and promotion of PPI
- To actively explore behalf of all WV partners how we could share with each other what we know about people's experiences of services and how that could be used so commissioners and providers learn from it and use it to improve services.

What is outside the scope (but could be available via separate negotiation):

- Undertaking specific, defined pieces of engagement work for NHS England (Wessex)

What Healthwatch (HW) can expect from NHS E partners and the WV Project Manager

1. To maintain high quality in Wessex Voices work
2. To plan and shape WV's work programme together
3. So far as possible, to receive advanced warning of commissioning exercises
4. To offer opportunities to participate in projects and network with NHS England colleagues
5. To involve the relevant local Healthwatch before entering into conversations with a CCG about any Wessex Voices development support about PPI (e.g. related to the IAF or STP)
6. To provide an agreed financial contribution to each local Healthwatch in recognition of the additional resources used as a result of being part of Wessex Voices.

What NHS E can expect from HW and the WV Project Manager

1. 1-4 of the above
2. Sharing of skills, expertise and knowledge, and local contacts
3. Collaborative approaches
4. Promotion of NHS England activities that enable people to have their say in health services and initiatives

Outside of the above agreement: Healthwatch Managers may wish to discuss how best to agree and carry out future projects addressing the same issue whose results can be collectively promoted across the region.